

**CHOICE COTTAGES LTD BOOKING FORM**

**SALES OFFICES:**

THE SQUARE, BRAUNTON, NORTH DEVON, UNITED KINGDOM, EX33 2JD – TEL +44 (0) 1271 815 000

THE QUAY, BIDEFORD, NORTH DEVON, UNITED KINGDOM, EX39 2HW – TEL +44 (0) 1237 474 799

**PAYMENT AND ADMIN OFFICE:**

84 WESTAWAY HEIGHTS, PILTON, BARNSTAPLE EX31 1NR – FAX +44 (0) 1271 344242

EMAIL: [info@choicecottages.info](mailto:info@choicecottages.info) WEB: [www.choicecottages.info](http://www.choicecottages.info)

Please complete, sign and return.

**1. PROPERTY**

I would like to book \_\_\_\_\_ From: Day \_\_\_\_\_ Date \_\_\_\_\_ To: Day \_\_\_\_\_ Date \_\_\_\_\_

Tariff per week/weekend £ \_\_\_\_\_ Qty weeks/ weekends \_\_\_\_\_ Total Tariff £ \_\_\_\_\_

Did you respond to our advertisement in a publication? \_\_\_\_\_ Please Name Publication \_\_\_\_\_

Have you booked through us before? \_\_\_\_\_ If Yes, Please name property \_\_\_\_\_

Did you do a direct search in internet? Which search words did you use? \_\_\_\_\_

**2. NAME AND ADDRESS OF PERSON SIGNING THIS FORM**

Name	Occupation
Address	Postcode
Email:	Home
Mobile:	Work

**3. PARTY DETAILS – PLEASE COMPLETE IN FULL**

Surname	Initial	Sex	D.O.B	Surname	Initial	Sex	D.O.B
1				7			
2				8			
3				9			
4				10			
5				11			
6				12			

**4. TOTAL PARTY SIZE**

Number of Adults	Children (2-18 years)	Infants (under 2 years)	Total party size
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**5. TICK IF APPLICABLE**

Cot Usage Fee @ £ 6pw	Highchair Usage Fee @ £ 6pw	Number of pets ea @ £12pw	Breed of pets
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**6. SMOKING**

Most properties have a non-smoking policy. Please enquire which ones have a designated area if this is required by you.

**7. DAMAGE DEPOSIT**

Please provide Cheque, Debit / Credit card details as a Damage / Service Deposit of £100. This will be held as security and can be charged if damage is caused or £25 for extra services if property is not left in the original state. These details will be destroyed in compliance with Data Protection.

**8. CANCELLATION PLAN**

**This FEE will be payable up front at point of sale and refundable in full upon receipt of documentation of proof that adequate cover is in place.**

**9. BOOKING FEE**

**This FEE is non refundable and will be payable up front at point of sale.**

**10. PAYMENT**

**Full payment is required if booking within 8 weeks of your holiday. Part Payment (deposit) One-Third of full rent plus booking fees is required if booking more than 8 weeks in advance**

Deposit (One –Third of Full Tariff)	£	Full Tariff (Brochure Holiday Rental Cost)	£
Extra Linen Hire, where applicable (£10 per set/week)	£	Choice Cottages Booking Fee	£25.00
Broadband, where applicable (£12 usage fee p/w)	£	Choice Cottages Cancellation Plan	£25.00
Travel Cot usage fee (£6 usage fee p/w)	£	Bath Towels (£5 each p/w)	£
Travel Cot usage fee (£6 usage fee p/w)	£	Beach Towels (£6 each p/w)	£
Pets, where applicable (£12 each p/w)	£	Hot Tub usage fee, where applicable (£75 p/w)	£
Credit Card Surcharge @ 3% No Surcharge for Debit Cards	£	Total payable to secure	£
Cheque Administration Fee (£10/cheque)	£		

**11. DECLARATION**

I AGREE TO PAY THE BALANCE 8 WEEKS BEFORE ARRIVAL DATE.

WHERE CREDIT/DEBIT CARD DETAILS HAVE BEEN PROVIDED THIS AMOUNT WILL BE CHARGED TO IT INSIDE THE DUE PERIOD.

**BALANCE DUE** £ \_\_\_\_\_ **DATE DUE** \_\_\_\_\_

I DECLARE THAT I AM OVER 21 YEARS OLD AND CONFIRM THAT I HAVE READ AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS

**SIGNED** \_\_\_\_\_ **DATE** \_\_\_\_\_ (Proof of identity may be requested)

**12. PAYMENT BY CHEQUE – Made payable to CHOICE COTTAGES - please add £10 per cheque for administration fees**

Please send completed form & cheque payable to CHOICE with your remittance to: Choice Cottages, 84 Westaway Heights, Pilton, Barnstaple, EX31 1NR

**13. PAYMENTS direct to Bank Account – Natwest Bank – sort code 600203 Account Nr 2934 3712 (use booking number as reference)**

Our IBAN code is GB 85 NWBK 6002 0329 3437 12. Our SWIFT code is NWBK GB 2L. Please note that all relevant bank charges must be paid by you and that it is the amount that we receive that will be credited to your booking. **NB! Fax confirmation of payment to +44 (0)1271344 242**

**14. PAYMENT BY CREDIT / DEBIT CARD - underline the appropriate card used.**

Complete this section for payments made by Switch, Solo, JCB, Visa, Maestro, Amex and MasterCard. Please debit my credit / debit card account in respect of my full payment / deposits and balances when due. Note that we will make a 3% surcharge for Credit Card Payments. No charge for Debit Cards

Cardholders Name:	Card Type:
Card Valid from and Expiry Dates	Cardholders Signature
	Security Code –last 3 digits on the signature strip
Card No	